



TEACHER'S EVALUATION & RECORDS REQUEST FORM

CONFIDENTIAL

Instructions to caregivers: Please complete the top portion of this form. Submit this form to the Principal, Director, or teacher at your child's current school or care environment and ask that it be completed and returned to:

Puddletown School
Attn: Admissions
7220 SE Cesar Chavez • Portland Oregon, 97202
Or scan and email to: puddletownoffice@gmail.com

Learner's Last Name: _____ First Name: _____ Preferred Name: _____

Current year/grade: _____ Grade/Program Applying to: _____

If applicable-Years in Montessori program: _____

Thank you for completing this form on behalf of my child.

Signature of Parent or Guardian: _____ Date: _____



Principal or Teacher: Your candid appraisal of this child will be of invaluable assistance in giving us a complete and fair evaluation of this applicant. We appreciate your cooperation. Your evaluation will be held in strict confidence. Please complete and return it to Puddletown School. Please also submit any relevant school documents such as the child's lesson record.

Name of School: _____ Phone#: _____

Address of School: _____

Principal's/Head of School/Director's Name: _____

Teacher's Name: _____ Person completing form: _____



INFORMATION ON PERSON COMPLETING THIS FORM:

How long have you known this child? _____ In what capacity? _____

If need arises, may we contact you to further discuss the applicant? If yes, please provide a phone number and time of day when you may be reached: _____

Evaluation of: _____ Date: _____

AREAS OF ASSESSMENT	Exceeds expectation for age	Meets expectation for age	Slightly outside expectation for age	Atypical for age
Areas of Social/ Emotional Development				
Interactions with teachers				
Interaction with other adults				
Interaction with peers				
Responds positively to correction				
Respect for others				
Ability to follow a leader if necessary				
Temperament				
Follows rules				
Play/Interaction Behavior				
Plays/Interacts with others				
Plays/Interacts alone				
Shares				
Self-help/Independence				
Initiates activity				
Exhibits independence				
Self-confidence				
Leadership				
Stands up for rights				
Self-concept				
Self-control				
Anger control				
Self-confidence				
Language/ Communication Skills				
Use of Language				
Uses appropriate vocabulary				
Articulates words				
Communication Use				
Follows direction				
Sequences events				
Responds appropriately in groups				
Physical Development				
Fine motor skills				
Spatial awareness				
Gross motor skills				
Attitude Toward School				
Eager to learn				
Curious				
Observant				
Creative				
Works independently				
Focuses				
Listens attentively				
Is organized				
Completes tasks				
Pays attention to detail				
Caregiver Assessment				
Level of cooperation				
Follow-through with suggestions				
Interest in child's education				
Realistic understanding of child's ability				

Degree of parental involvement				
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Narrative Comments:

Areas in which the child exceeds:

Areas of need:

Additional Comments:

If the child is currently enrolled in a Montessori program describe the child's relationship to the curriculum:

Signature: _____ Date: _____