

2017 / 2018



VOLUNTEER INFORMATION

Puddletown School

Volunteering is critical to the success of our school. Through our volunteer efforts we improve and update the school's facilities, grounds, equipment, and operations. Puddletown volunteers also help foster a strong and healthy community of parents, children, staff and friends.

Every family is expected to volunteer their talent and time towards Puddletown's fundraising, community, and classroom endeavors. The minimum requirement is 10 hours (add 5 hours for each additional enrolled child per family, and subtract 5 hours if your child is a mid-year enrollment). At the end of the school year, if your family is below the minimum time requirement, a fee will be charged for each hour below the minimum, billed at \$20 per-hour. *Puddletown makes every effort to connect families to volunteer work that fits their interests and abilities—our goal is that all of our families are able to meet their volunteering requirements.*

You are responsible for keeping track of your family's volunteer hours during the school year using your *Volunteer Time Card*. All time cards are kept in a binder in the entry (just ask a staff member if you need help finding it). Note that Puddletown staff reviews the time cards mid-May, please make sure your hours are properly recorded to avoid the additional fees.

Parent Name(s): \_\_\_\_\_

*I am willing to contribute my time for the following:*

- Volunteer for (and/or help plan) fundraising events.
- Assist with special outdoor projects.
- Community service projects.

*Is there another way in which you would like to volunteer? Please describe:*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
*Signature*